



9th Annual Interdisciplinary Conference on Orthopedic Value-Based Care (OVBC)

Waldorf Astoria Monarch Beach, Dana Point, CA

April 3 – 5, 2025

EXHIBITOR CHECKLIST

CONTACTS:

- **OVBC:** Mini Szasz, (720) 417-3032, mini@acpm.health
- **Hotel:** Waldorf Astoria Monarch Beach, Corey Bruckschlager, Corey.Bruckschlager@waldorfastoria.com
- **Shipping:** Corey Bruckschlager, Corey.Bruckschlager@waldorfastoria.com
- **Electrical/AV/Internet:** Encore, Erik Renfro, erenfro@encoreglobal.com
- **Lead Retrieval:** Trade Show Leads (TSL), Tom Schleisman, toms@tsleads.net

TO DO:

ACTION:

DEADLINE:

Company Description	Submit to Mini @ mini@acpm.health	February 15, 2025
Exhibitor Badge Names	Submit to Mini @ mini@acpm.health	February 15, 2025
Hotel Reservations	To make reservations, use online link or call (702) 632-5000 and mention OVBC.	March 12, 2025 (or until block is full)

ORDERS/FORMS:

ACTION:

DEADLINE:

Shipping & receiving	Please refer to Waldorf Astoria's shipping procedures. Download, complete, and submit the Receiving & Handling form to Corey Bruckschlager. Please reach out to Corey with any questions.	1 week prior to meeting
Electrical, Wi-Fi, AV	Please use Encore's online Exhibitor Order Form . Reach out to Erik Renfro at Encore with any questions.	1 week prior to meeting
Lead Retrieval	Please use online order form or pdf form and submit to TSL. Reach out to Tom Schleisman with any questions.	March 1, 2025

SCHEDULE: Please see the current [Floorplan & Schedule online](#) for more details.

Wed. April 2	Exhibitor Set-Up	5:00pm – 7:00pm	Exhibits Located in Promenade.
Thurs. April 3	EXHIBITS OPEN:	6:45am – 3:00pm	
Fri. April 4	EXHIBITS OPEN: Reception with Exhibitors:	6:45am – 4:45pm 5:00pm – 6:00pm	
Sat, April 5	EXHIBITS OPEN:	6:45am – 12:00pm	
Sat, April 5	Exhibitor teardown	3:15pm – 4:15pm	

SHIPPING:

Nominal handling fees apply. Please refer to [online shipping instructions](#). A secure payment link will be issued prior to receiving shipments for payment. Credit card on file will be billed at conclusion of event.

LABEL BOXES:

Vendor/Exhibitor Name

OVBC 2025 and April 3 – 5, 2025

C/O Waldorf Astoria, Monarch Beach Resort & Club

One Monarch Beach Resort

Dana Point, CA 92629

Box # ___ of ___

Shipments can be received up to 3 days prior to start of conference date.